

Industry Seminar Proposal Guidelines and Template

This document contains guidelines and template for Industry Seminar organizers within IEEE GLOBECOM 2019.

Goal

An Industry Seminar, to be held in a conference time-slot, aims at giving an organization the possibility to present a topic of interest to conference participants.

Proposal Format

The proposal for an Industry Seminar must include the following information:

- Proposer's information: Name, title, affiliation, email, phone number, and CV up to 200 words.
- Seminar title
- Motivation and Context: up to 300 words. Describe the motivation and context for the seminar indicating why you think that this is a good topic for a Seminar at the conference.
- Structure and content
- Key Bibliography and Level/Pre-Requisites for attendees: indicate the pre-requisites, and the background that the attendees are expected to have in order to capture the concepts of the Seminar.
- Previous Editions: In case it's not the first edition, give information on previous ones such as host conferences, number of attendees, etc.)
- Tell us your preferred date and time slot(s).
- A description of previous tutorial experience of the speaker(s)
- A description of the past/relevant experience of the speaker(s) on the topic of the tutorial.

Topics of Interests

IEEE GLOBECOM 2019 seeks seminar tutorial proposals on new and emerging topics within the scope of communications and networking. Topics include but are not limited to the followings:

1. 5G Services, Implementations and Standards
2. Industrial and Medical Robots

3. Drone Applications, Technologies and Challenges
4. Internet of Things and Big Data
5. AI and Machine Learning
6. Smart Cars and Cities
7. Social Networking and Security
8. Cloud and Fog / Edge Computing, Networking and Storage
9. Emerging Technologies for Public Safety
10. SDN and Virtualization
11. Electronic Commerce Including Blockchain Applications and Infrastructures to support it.

Seminar Proposal Submission

The proposal should be sent to industry seminar chair, Veli Sahin at veli.sahin53@gmail.com in a Microsoft word document.

Seminar Duration and Structure

A conference time slot is 1 hour and thirty minutes (1h30). Seminars duration can be:

- 1 time slot 1h30
 - 2 time slots 3h00 (Half Day)
 - 3 time slots 4h30
 - 4 time slots 6h00 (Full Day)
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- Industry Seminars will be held on Monday, December 9th, 2019 and on Friday, December 13, 2019.
 - The Industry Seminar should be composed of a presentation, and it may include demos, show of equipment, or any other means found relevant.

Evaluation

The following criteria will be taken into consideration for the evaluation and ranking of Industry Seminars' proposals:

- Relevance.
- Timeliness.
- Relationship to Patrons.
- Relationship to Exhibitors.

Seminar Proposal Timeline

- Proposal submission deadline March 30, 2019
- Notification of selection May 15, 2019
- Contract signed June 15, 2019
- MS Power Point Presentation October 15, 2019

Public information

The following information will be made public:

- Industry Seminar's Title.
- Title, Motivation, and Background.
- Structure and Content.
- Key Bibliography and Level/Pre-Requisites.
- Presenter's name, position in company/institution, company/institution, country, CV,
- Photo.

Registration

The following apply to Industry Seminars Speakers:

- If attendance is only for the day of the seminar, they get a free One Day Registration each.
- If attendance is for more than the day of the seminar, each will have to pay for a regular registration.

Questions regarding to industry seminars should be sent to Veli Sahin at veli.sahin53@gmail.com.